

HR	Success Profile	
----	------------------------	---

Role	Experienced Veterinarian (Part Time)
Reports to	Veterinary & Breeding Services Manager
Department	Guide Dog Centre
Manages / Supervises	N/A
Date revised	3 July 2018

PURPOSE OF THE JOB:

Support the Veterinary & Breeding Services Manager to provide high quality health care to Guide Dog stock held by Guide Dogs NSW/ACT.

The Experienced Veterinarian understands the important contributions of all stakeholders (internally and externally) and liaises and educates widely on veterinary procedures, medical conditions, ongoing health issues and care of Guide Dog stock.

The successful candidate is experienced and able to independently undertake all abdominal and soft tissue surgeries, and manage surgical complications; as well as share the on-call veterinary roster for after-hours work. This role requires the capability to undertake (or willingness to learn to undertake) reproductive veterinary work and PennHIP radiography.

KEY ACCOUNTABILITIES:

Key Result Area	
TECHNICAL VETERINARY SERVICES	JOB HOLDER IS SUCCESSFUL WHEN:
Abdominal and soft tissue surgeries	<ul style="list-style-type: none"> • Efficiently manages a workload appropriate for an experienced veterinarian, and as a sole veterinarian on-site • Independently undertakes abdominal and soft tissue surgeries • Independently manages surgical complications
Consults, diagnoses and treats medical conditions	<ul style="list-style-type: none"> • Consultations, accurate diagnoses and treatments of medical conditions in Guide Dog stock is performed • Ongoing veterinary health issues with Guide Dog stock is managed

On-call (after hours) veterinary work	<ul style="list-style-type: none"> • Accurate advice on veterinary care of working Guide Dogs is provided, when requested • Liaises and educates widely with staff on veterinary issues • Performs reproductive veterinary work such as transcervical inseminations, oestrus timing, natural matings and semen collections (or has the willingness to learn and undertake this responsibility) • Performs PennHIP radiography (or has the willingness to learn and undertake this responsibility) • Shares the on-call veterinary roster with the Veterinary & Breeding Services Manager, for after hours and on-call veterinary work
Key Result Area	
CLIENT SERVICE	JOB HOLDER IS SUCCESSFUL WHEN:
Information sharing and education	<ul style="list-style-type: none"> • Liaise with and educate colleagues and other stakeholders (i.e. Puppy Raisers, clients, volunteers etc.) on veterinary issues and procedures • Interactions with colleagues and other stakeholders is in accordance with the company values and professional client service • Confidently liaise with other veterinarians (internally and externally) on Guide Dog stock health issues
Key Result Area	
ADMINISTRATION & RECORDS	JOB HOLDER IS SUCCESSFUL WHEN:
Timely documentation on systems	<ul style="list-style-type: none"> • Procedures performed on dogs and relevant changes to conditions are documented into relevant databases and systems • Protocols for veterinary procedures performed within the veterinary clinic are current or developed/updated as required • Protocols for health management of the canine colony are current or developed/updated as required

KNOWLEDGE AND EXPERIENCE REQUIRED TO BE SUCCESSFUL IN THE ROLE:

Essential	Desirable
<ul style="list-style-type: none"> • Experience as a registered veterinarian undertaking independent surgeries • Exemplary knowledge and experience in animal health and care, with a strong ability to impart knowledge • Bachelor of Veterinary Science or equivalent • Excellent written and verbal communication skills • Possess a friendly and professional manner 	<ul style="list-style-type: none"> • Extensive experience working with dogs • Able to continually improve on established processes

<ul style="list-style-type: none">• Strong interpersonal skills to establish and manage relationships with a variety of internal and external stakeholders• Able to work unsupervised and as part of a team• Ability to work on-call for after-hours work• Reliable and accountable for responsibilities assigned• Mature and professional approach and presentation• Possesses a drivers licence to transport dogs• Good computer skills, including aptitude in MS Word, Excel and PowerPoint and customer relationship management systems (databases)• Able to manage the physical demands and inherent requirements of the job	
--	--

[Name]

[Sign]

[Date]
